



Tucson Jewish Community Center Art Gallery Exhibition Contract

This contract for exhibition of original artwork by **Open Studio Tour** hereinafter referred to as "Artist") and **Tucson Jewish Community Center (The Tucson J)** was entered into this day, **8 May, 2017**

1. Exhibition: Artist agrees to exhibit original work in the Art Gallery at the Tucson Jewish Community Center in Tucson, AZ. The work will be on display from **September 29*** through **October 18, 2017**. The installation will take place on **September 28** and the de-installation will take place on **October 18- October 19**. Artist agrees not to remove any work from the exhibition prior to the closing date. (Additionally, this is a solo exhibition and it is agreed that an appropriate amount of work will be displayed to fill both East and West Gallery walls.)

***Postcard will list exhibition dates as September 29-October 18, 2017.**

Show title: Open Studio Tour

2. Delivery & inventory: Hand delivered work must be delivered on **September 28** and Artist will clearly identify each work. Artist will provide an inventory sheet with title, medium, and price (or insurance value if not for sale) due on **September 15 at least two weeks prior to the exhibition opening**. It is expected that the artist will consider the public nature of Tucson Jewish Community Center Art Gallery and provide work that is suitable for a campus community. The gallery administrators retain the right to exclude individual pieces from the exhibition.

3. Sale of work: Artist agrees to pay The Tucson J 35% of any sales directly resulting from this exhibition even after the exhibit closes. Purchase checks and/or credit cards are to be written to the Tucson Jewish Community Center. After the exhibition closes, the TJCC will then reimburse the artist less 35% of sales price.

4. Insurance: From the time the work is received by The J' Art Gallery through the stated pick-up date, Artist will insure the work. A completed inventory list must be provided to The Tucson J at least two weeks prior to the exhibition opening. Artist should insure the work at all times.

5. Promotion: If a high-resolution image is provided by **August 1**, a color postcard announcement, funded by Artist for a flat **\$275** fee, will be designed, printed and mailed using the TJCC Art Gallery Mailing list. The TJCC will fund the postage. Additional addresses can be added to that list by the Artist, if they are provided by **August 1**.

6. Exhibition-ready work: Artist agrees to provide onsite installation of artwork(s). Artist agrees to provide work that is ready for exhibition including any two-dimensional work **framed**. The gallery walls are wood covered with carpet. It is recommended that works intended for wall display have wire cable or equivalent firmly attached to the back that can be hung from nails (to be provided by artist, no longer than 2"; no screws). Other hanging methods must be approved by the TJCC Gallery administrators prior to installation. Three dimensional works should be stable and secure. Artist and TJCC Art Gallery shall agree upon requirements for, and provision of, display pedestals prior to installation of the exhibited work(s). Please provide a request for any technical requirements with this signed contract for review by our Building Services Director. TJCC Art Gallery will create and provide exhibition tags with artist name, title, medium, and price, provided that the artist supplies this information within two weeks of exhibition date.

7. Opening Reception: TJCC Art Gallery does not generally sponsor exhibition opening receptions. A reception can be negotiated with TJCC Art Gallery and in this case, a reception has been discussed to occur on **Wednesday, October 18**. Table linens, beverages (consisting of a choice of decaf coffee with fixings, ice water, iced tea, and/or lemonade), and cups/napkins/utensils will be provided by the TJCC and the balance will be provided by the Artist. (Please see final page of contract for guidelines.) Alcohol is not provided by the TJCC. Artist and TJCC Gallery administrators will negotiate details of the reception at a later time. The date and time can be included on the printed postcard if provided by the specified deadline. A time can also be scheduled for a gallery talk.

8. After the exhibit: Artist agrees to pick up work on **October 19** after the close unless otherwise negotiated with the gallery administrators in advance of this date. TJCC is not responsible for work left after 30 days of the close of the exhibition.

Reproduction rights, for the artwork on exhibit, are granted where the artwork appears in normal background photographs, or is used in promotion of the TJCC Art Gallery, or the Tucson Jewish Community Center. Other uses shall be with the permission of the artist.

Artist Name:

Address:

E-mail:

_____ Date: _____
Artist's Signature

Barbara Fenig Date: May 8, 2017
Barbara Fenig
Director of Arts & Culture
Tucson Jewish Community Center